



PROGRAM USE ONLY

Check # _____
 Receipt # _____
 Set# _____

Letter of Agreement - ICA Membership / Covid19 Remote Learning

This is an agreement between _____ Elementary in the _____ School District and ICA/GRC Foundation.
 This Agreement covers the **2020-2021** school years.

The School will: recruit teachers and volunteers to present a remote learning visual arts program within the elementary school.

The Interurban Center for the Arts (ICA) will provide:

Chair Person Training (for new and returning chairpersons)

- Manage volunteers within their school and provide art docents and teachers with information regarding ICA workshops, training, and forward any correspondence to your school's docents

Basic Training (for new and returning art docents)

- Teach art principles and concepts
- Link principles and concepts to hands-on projects
- Link OSPI Visual Art Requirements to in-class projects

Projects! Projects! Classes

- Virtual art experiences with 6 new projects presented each day (total of 12 projects)
- Written directions for each project (1 project notebook per school –photocopies allowed)

Monthly Workshops

- These will include virtual instruction in art principals, classroom management, art materials, and art techniques

*The Interurban Center for the Arts will lend project notebook(s), prints, and packets from the ICA's master's collection for the school year 2020-2021. This boxed set will be distributed to the chairman and **must** remain in the school during the loan period. Reasonable precautions by the school authority whose signature appears below and the Art Docent Chairperson are expected to safeguard these educational materials. **If major losses occur**, the PTA/PTO/PTSA is held responsible to cover \$50 for each lost packet, \$50 for the loss of each project notebook, and replacement costs for lost or damaged prints (approximately \$50 each). All materials must be returned before June 30th, 2021 or a late fee of \$25.00 will be accessed. If sufficient reimbursement is not received, the ICA reserves the right to permanently cease the program to the above mentioned school.*

The Art Docent Chairperson will secure applicable signatures and send completed Letter of Agreement and check in the amount of **\$150.00** made out to Green River College Foundation/ ICA to the address below.

School Official/Principal _____ Date _____

PTA/PTO/PTSA Official _____ Date _____

ICA Program Coordinator (M. Tolas) _____ Date _____

Return signed copy to the ICA • **Make checks payable to:** GRC Foundation/ICA
 12401 SE 320th Street/ Auburn, WA. 98092-3622

